



# श्री वेंकटेश्वर कलाशाला Sri Venkateswara College

(University of Delhi)

NAAC 'A' Accredited, DBT Star Status

Prof. C. Sheela Reddy  
Principal

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**Most Urgent/Out Today/By Hand/e-mail**

22<sup>nd</sup> March, 2021

Ref No : SVC/Admn/2021/P/1623

## Grievance Redressal Cell for Balaji and Padmavathi Hostel

The College Administration is committed to provide a safe and conducive work and academic environment to the students residing in the Hostel. Accordingly, the Grievance Redressal Cell for Balaji and Padmavathi Hostel comprising the following Staff Members is re-constituted, till further orders:-

S. No.	Name of the Members	Designation	Contact No & E-mail ID
1.	Mr H.C. Tandon (Nodal Officer)	Associate Professor Department of Chemistry	98993 93095 hctwave57@gmail.com
2.	Dr Anita Verma	Associate Professor Department of Zoology	98183 11447 dranitaverma@yahoo.com
3.	Mr D.Venkata Ramana	Administrative Officer (I/C)	98680 97048 admnofficer@svc.ac.in
4.	Mr Madan Lal Gautam	Section Officer (Administration)	99713 52701 soadmin@svc.ac.in
5.	Mr Pawan Kumar Pandey	Senior Assistant (Administration)	98118 18655 pkpandey@svc.ac.in
6.	Mrs K.Srilakshmi	Technical Assistant (Electronics)	98689 12816 ksrilakshmi5162@gmail.com

### Notes:-

1. The resident aggrieved may fearlessly approach the Nodal Officer of the Grievance Redressal Cell for redressal of the grievance.
2. Apart from all the above, the Principal is available to every member of the College Community for grievance redressal.
3. Any addendum/corrigendum shall be posted on the college website ([www.svc.ac.in](http://www.svc.ac.in)) only.

*C. Sheela Reddy*  
Principal

Sri Venkateswara College  
(University of Delhi)  
Dhaulta Kuan  
New Delhi-110 021

Copy forwarded for information and necessary action to :- Teacher-in-Charge of the respective departments, Wardens (Girls & Boys Hostels), Administrative Officer, Section Officers (Administration & Accounts), Dealing Assistants (Administration, Accounts & Hostels), All concerned, College Notice Board/College Website/File.